

Unsatisfactory Course Progress

Student Details:

Student Name:

Year Level:

Current Address in Australia:

Address in home country:

Phone no:

Mobile Ph:

Email address:

Dear

This letter is to inform you that Highlands Christian College intends to report you to the Department of Home Affairs (Immigration) for unsatisfactory course progress as required by the Education Services for Overseas Students Act 2000.

Under the Migration Act 1958, student visa condition 8202 requires student visa holders to:

- maintain enrolment in a 'registered course'
 - maintain satisfactory attendance in your course for each study period as required by your education provider
- Students will need to demonstrate satisfactory course progress in any study period / semester.

Prep to Year 6: Achieve academic progress that allows the child to progress to the next year level.

Year 7 to Year 10: Achieve a Sound Achievement (SA) in English, Maths and 3 other subjects in any study period. This will include completion of homework, assignments and class participation.

Year 11 and Year 12: Demonstrate satisfactory course progress for the Senior Secondary Course, students must progressively accrue sufficient credit in Units in Years 11 and 12 to remain eligible for a Queensland Certificate of Education (QCE).

According to our records, you have not achieved satisfactory course progress as defined in the National Code of the ESOS Act and the school's Course Progress and Attendance Policy attached/available in XXXX. This is despite having been provided with the following support: [List intervention measures to date]

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You have 20 working days in which to appeal the school's decision in accordance with sections 4 and 5 of the school's Complaints and Appeals Policy. Please see attached.

You are reminded that you need to continue to abide by the conditions of your student visa, including maintaining enrolment in a registered course, for your visa to remain valid.

Depending on the outcome of the appeals process, you may be reported to the Department of Home Affairs (Immigration) for breach of the attendance requirement and notified of termination of your enrolment at Highlands Christian College.

Kind Regards

Highlands Christian College